

## Certification of True, Exact, and Complete Copy of the Original Documents

This form is for the collection of DHS or other U.S. citizenship/nationality documents from students unable to present their documents in person. Please submit this form and copy of any documents to the SUNY New Paltz Student Financial Services Office. **Statement should be completed in the presence of a Notary. If not able to complete in the presence of notary, complete the entire form up until the "Notary's Certificate of Acknowledgement" section.**

I certify that I, \_\_\_\_\_, am the individual signing this statement, and I  
(Print student's full name)  
am providing a copy of my documents along with a copy of a valid government-issued photo identification card bearing my portrait (or likeness). I certify that the attached documents and government issued photo identification are the true, exact, and complete copies of the originals issued to me.

### List of document(s):

Name of Valid Photo ID	Expiration Date of Valid Photo ID	Issuing Authority of Valid Photo ID

Name of Citizenship and/or Immigration Document(s)	Expiration Date (if any) of Citizenship and/or Immigration Document(s)

*I understand that providing false or misleading information or documents is punishable by fine or imprisonment and may make me liable for repayment of any funds received on the basis of the information and documents I have provided.*

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's ID Number

### Notary's Certificate of Acknowledgement

State of \_\_\_\_\_ City/County of \_\_\_\_\_

on \_\_\_\_\_, before me, \_\_\_\_\_,  
(Date) (Notary's name)

personally appeared, \_\_\_\_\_, and provided to me  
(Printed name of signer)

on basis of satisfactory evidence of identification \_\_\_\_\_  
(Type of **unexpired** government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

### WITNESS my hand and official seal

(seal)

\_\_\_\_\_  
(Notary's signature)

Commission Number \_\_\_\_\_ My commission expires on \_\_\_\_\_  
(Date)